



**2009**

# **NIKE JUNIOR TOUR INTERNATIONAL MASTERS**

**13<sup>th</sup> - 20<sup>th</sup> October 2009**

**Club Med Punta Cana, Dominican Republic**

## **A-Z TOURNAMENT INFORMATION**

Club Med Punta Cana (The Resort) is located in the south-eastern part of the Dominican Republic and stretches along a vast expanse of dazzling sand and a turquoise sea surrounded by a coral reef. This beautiful Resort, with its 5 acre coconut grove and magnificent beaches, considered to be amongst the most beautiful in the world, offers outstanding facilities and has many exciting activities, which will ensure a memorable week and an unforgettable experience at the 2009 NJT International Masters.

Nike and The BLD Group (BLD), Tournament Promoters and Management look forward to welcoming you to Club Med Punta Cana in October.

As hosts we trust the information below will assist you with your arrangements for the NJT International Masters 2009.

### **Tournament Venue**

Club Med Punta Cana

Provincia La Alta Gracia

Higüey

Dominican Republic

Telephone: + (809) 686 5500

Fax: + (809) 959 5287

[www.clubmedpuntacana.com](http://www.clubmedpuntacana.com) – go to Punta Cana – Dominican Republic – Club Med OR  
go to [www.clubmed.com](http://www.clubmed.com) go to the world map and click on the country you want to visit

### **ACCOMMODATION FOR COACHES AND PLAYERS**

BLD will be making the reservations for Players and Coaches **ONLY**.

Players will be sharing accommodation – 2 players per room – girls together, and boys together from a country.

Coaches will be accommodated in single accommodation, and will not be able to share unless special arrangements have been made with Lorna Kirsten. If sharing with an unofficial coach the person will still have to make their reservation directly with Club Med.

**Nike will only be responsible for the accommodation reservations and payment for 5 people per country viz. 4 players and 1 official coach**

**PLEASE NOTE: Under no circumstances will additional coaches accommodation reservations be made by BLD or be paid for by Nike.**

**Countries please to advise Lorna Kirsten, Tournament Director, on [lornak@worldonline.co.za](mailto:lornak@worldonline.co.za) of arrival and departure dates as well as ALL flight details as soon as they are available so that your accommodation reservations and airport transfers can be arranged.**

**The following information is required:**

**\* Full names of the 5 persons in the official team – 4 players and 1 coach**

**\* Arrival/departure dates and times**

**\* Airline and flight number – very important so that arrival/departure times can be confirmed**

**Any additional coaches, Nike Marketing Managers and persons that will be attending the event are to make their accommodation reservations directly with Club Med, as per the details below. Accommodation must be paid to Club Med when the reservation is made, and late cancellation of reservation will carry a penalty and will be for the person's own account.**

#### **ACCOMMODATION FOR PARENTS, SUPPORTERS, UNOFFICIAL/ADDITIONAL COACHES AND NIKE MARKETING MANAGERS**

Club Med have advised that local Club Med offices in the different countries run special vacation rates at different times of the year, and have suggested contact be made with the local Club Med office for reservations. If there is no Club Med office in your region – see list below - bookings can be made by going onto the Club Med website above or contact Kirsti Frost on [kirsti.frost@clubmed.com](mailto:kirsti.frost@clubmed.com)

The following countries have Club Med offices:

Argentina	Club Med Travel Counter Buenos Aires TEL: (+54) 4313 2000
Belgium	Brussels (+32) 02 535 2620 Liege (+32) 04 222 3092/93

	Antwerp (+32) 043 232 1862/63
China	Club Med Travel Counter Shanghai TEL: (+86) (021) 6279 8088
France	Paris TEL: (+33) 810 810 810
Israel	Club Med Travel Boutique Tel Aviv TEL: (+972) 3 -514 2222
South Africa	Gauteng TEL: (+27) 11 840 2600
Switzerland	Geneva TEL: (+41) 022 817 1234
United Kingdom	London TEL (+44) 08453 67 57 47

Club Med Punta Cana is a beautiful destination with outstanding facilities for families, we strongly recommend parents, supporters and Nike Marketing Managers make use of the opportunity to visit this beautiful Resort, and suggest that bookings be made well in advance to ensure availability.

#### **AIR TRAVEL**

All teams are responsible for the cost of their flight and must make their own travel arrangements. Countries are being advised early about the location of this year's NJT International Masters to enable you to make your arrangements well in advance. **PLEASE MAKE YOUR RESERVATION AS SOON AS POSSIBLE AS THERE APPEARS TO BE A LIMITED NUMBER OF FLIGHTS TO PUNTA CANA. PLEASE LIAISE WITH MASSIMO BUCCIERO IF YOU ARE EXPERIENCING PROBLEMS.**

All flights to use the Punta Cana International Airport which is 1km from the Resort and the transfer takes 10 minutes. The other airports are some distance away and the transfer will be a lengthy one and are not covered by Club Med.

#### **ARRIVAL AT THE AIRPORT**

On arrival at the International arrival terminal 'Teams' will be met by NJT and Club Med representatives who will assist you with your transfer to the Resort. An NJT and Club Med sign will identify the representatives.

You will be issued with 4 baggage nametags for the coach and each of the players – please attached the baggage labels securely to the bags as they will have the room numbers on them.

## **BALLS**

The official ball for the tournament is the PRINCE NX Tour ball.

A can of 3 practice balls (1 can) will be distributed to all participants on arrival. The practice balls can be exchanged for better used balls when necessary – these can be obtained from the Tournament Match Controller, who will be positioned at the Tournament Match Controller's desk at the tennis courts.

## **BANKING AND FOREIGN EXCHANGE FACILITIES**

The Dominica Pesos (DOP) is the currency in use, but US\$, Euros, Swiss Francs and Pound Sterling in cash is accepted.

Travellers cheques in Euros and US\$ are also accepted

There are no ATM machine facilities available at Club Med Punta Cana.

Please note currencies changed to DOP cannot be changed back to any of the other currencies on departure.

The following credit cards can be used for payments only:

American Express

MasterCard

Visa Card

## **BEVERAGES**

Guests are advised not to drink the local water.

All beverages are free of charge.

EVIAN is the official tournament mineral water supplier and EVIAN Mineral Water will be available throughout the week at the courts.

POWERADE is the official tournament sports drink and will also be available at the courts during matches

## **BOUTIQUE**

There is a boutique at the Resort that offers clothing and Club Med accessories as well as a choice of sweets and ice creams. A small range of essential items such as suntan lotion, tooth paste etc. is also available.

## **CHECK-IN**

### **On arrival at Punta Cana Airport**

Countries will be met at the Punta Cana airport by a Club Med and NJT hostess and transferred to the Report

## **On arrival at Club Med**

Countries that arrive early will only be issued with their Tournament information on the official commencement date of the NJT International Masters, and must report to the 'NJT Hospitality Desk' in the Reception foyer from 08:30 on the 13<sup>th</sup> Oct.

Accreditation badges will be issued to players and coaches that will allow them access to the different tournament areas. These must be worn at all times.

Players and coaches will be issued with practice balls and coaches can sign-up for their practice court requirements with the Match Control Manager.

A copy of each guest's passport will be made.

Rooms will be available from 15:00 on the day of arrival. We will try to have the rooms available earlier, however should your room not be available, baggage will be stored in the Resort Luggage Room area until it can be delivered to the rooms.

Parents, supporters and Nike Marketing Managers will check in at the Club Med Reception desk.

## **CHECK-OUT**

Accounts for extras to be settled before checking out. Accounts may be settled by credit card (Visa American Express, Eurocard/Mastercard), with French or American Travellers checks or cash (DOP, US\$ or Euros).

Check out time is 11:00 on the day of departure.

Please advise Reception of your departure details at least 48 hours before departure.

The departure schedule will be posted on the Bulletin Board TV screen at the Reception desk 24 hours prior to departure.

A Luggage Service is available by contacting reception (dial'0'). Please deposit your baggage at the appointed luggage area in your building and please make sure all luggage is well marked with the luggage tags, and securely locked. Countries to please keep their luggage together.

Countries with late departures will have their baggage stored in the Resort Luggage Room. There is a Courtesy room equipped with lockers, showers and toilets for changing if you want to take advantage of the Resort facilities before departing.

## **CLIMATE**

The Dominican Republic is an island in the Caribbean and enjoys a warm tropical climate with high temperatures and very high humidity in October.

Expected regional temperatures;

Min: 26° C                      73° F

Max: 30° C                      86° F

It is advised to wear sunscreen.

Coaches please ensure that your players drink sufficient liquids while at Punta Cana.

## **CLOTHING**

Please make sure that all persons attending the tournament bring cool clothing. The evenings however can be a bit cooler.

The swimming at Punta is exceptional so please bring swim wear.

Beach towels are available from the laundry beneath the Boutique on the pool level and will be provided when handing in the Towel Card issued on arrival. This will also allow for the collection of clean towels throughout your stay.

## **COACHES and NIKE MARKETING MANAGERS MEETING**

The Coaches' Orientation meeting will take place in the Theatre on Wednesday 14<sup>th</sup> October at 09:00. The seeding of the players will be done at the meeting and 2 coaches are to be nominated to assist with the draw.

The Nike Marketing Managers and NJT Coordinators meeting will be held on Saturday 17th October in the La Cana Conference Centre at 13:30 - time to be confirmed at the coaches meeting.

## **COMMUNICATIONS**

Club Med Punta Cana

Telephone: + (809) 686 5500

Fax: + (809) 959 5287

All faxes to state the following:

Full name of person and from which country they are.

Messages can be sent to participants through the website at [www.nikejuniortour.com](http://www.nikejuniortour.com)

There will be a Message Board in the Players' Lounge.

## **COURT AND COURT SURFACES**

12 Outdoor Hard Courts will be used for the tournament. 10 match courts and 2 practice courts.

The court surface is Flexytap and has a history with Davis Cup Ties – see website [www.flexytap.com.mx](http://www.flexytap.com.mx)

Should we need to play under lights, courts are available.

It is a low altitude area.

## **DISCIPLINE**

Coaches/Managers will be responsible for the control of their team members for the duration of the NJT International Masters.

A Disciplinary committee has been appointed who will handle all disciplinary matters. Misbehaviour by any player at any of the Tournament sites will be viewed in a very serious light and will be dealt with accordingly.

## **EXCURSIONS**

Due to the outstanding facilities available at Club Med Punta Cana there will be no official excursion. There is a Discovery Desk in the Reception foyer where excursions can be booked if teams want to arrange any, however these will be for own account. Brochures giving the different excursion options will be available at the Player Liaison Manager's desk or from the Tournament Office.

## **FACILITIES**

Club Med Punta Cana has the following sports facilities at the Resort:

- Swimming pool
- Circus with flying trapeze
- Fitness Centre
- Kayaking
- Windsurfing
- Sailing
- Snorkelling
- Archer
- Basketball
- Volleyball
- Beach volleyball
- Table Tennis
- Rollerblading
- Skate boarding
- Bocco Ball

## **FIRST AID AND EMERGENCIES**

Contact the Player Liaison Manager for assistance.

There will be a First Aid Box in the Players' Lounge and there is also an Infirmary that can provide First Aid treatment.

Should you require a doctor there will be one available at the Infirmary during the day from 09:00 – 12:00 and again from 17:00 – 19:00. There is however a doctor on call 24 hours a day in case of an emergency.

In the case of an emergency call any one of the following Tournament Management staff or dial '0'.

Player Liaison:                      Natasha Fenwick

Tournament Director:              Lorna Kirsten

Tournament Promoter: Bruce Davidson  
Contact numbers will be provided in the Players' Guide.

There is a hospital 10 minutes away from the Resort.

**Please note ALL medical expenses will be for own account.**

### **FORMAT OF PLAY**

The NJT International Masters will be played on a 'knock out' Main Draw basis with a Consolation event being played for the first and second round Main Draw losers.

The Matches will be played on a best of 3 tie-breaker sets, with the Consolation being two sets with a match tie-breaker being played if the match reaches one set all.

### **HOURS OF PLAY**

Play will commence on Thursday 15<sup>th</sup> October at 09h00 – time to be confirmed at the Coaches meeting, with the Finals being played on Monday 19<sup>th</sup> October.

### **INDEMNITY FORMS**

Each player should have had an Indemnity form signed by his/her parent or guardian during their participation in the Nike Junior Tour in his/her respective country.

Should the Indemnity Form NOT have been signed and presented to a Nike delegate at one of the NJT Tournaments then the Indemnity Form must be signed by the parent/guardian and posted or couriered by no later than Thursday 1<sup>st</sup> October to the BLD office:

BLD

20 Bee Eater Place

Featherbrooke Estate 1746

Mogale City

South Africa

Fax: + 27 11 662 1495

Late Indemnity Forms and faxed forms (we require the originals) must be handed to the Player Liaison Manager when checking in on arrival, or handed in at the Coaches' meeting.

All coaches also need to complete and sign an Indemnity Form.

**No player will be allowed to participate in the NJT International Masters should Nike not be in possession of the signed Indemnity form. This is of vital importance.**

### **INFORMATION SHEETS**

Coaches and players will be given 2 Information sheets on arrival, please ensure both are completed before departure.

1. All contact details of participants and coaches – to be handed to Player Liaison during the week.
2. Questionnaire on the NJT International Masters 2009 event in general – to be handed to Player Liaison on departure.

### **INTERNET CAFÉ & PHOTO DESK**

An Internet Café and Photographic Viewing Desk will be available, and will be situated in Colon near the courts. Players can make use of the Internet Café to check e-mails and visit the Nike Junior Tour website at: [www.nikejuniortour.com](http://www.nikejuniortour.com)

The Photographic Viewing Desk will be available for the duration of the tournament. Images of daily events and actions pictures will be uploaded continuously to a website where they can be browsed. Players and coaches can then select pictures and sent them to an email address of their choice.

There is also a Wi-Fi zone in the foyer at Reception. Wi-Fi cards can be purchased at Reception.

### **LAUNDRY**

A laundry service is available at the Resort for a fee. It is located beneath the Boutique on the pool level. Please use the Club Med laundry bag, fill out the form and deliver the Club Med laundry bag to the laundry employee. Clean laundry can be collected the following day.

### **MEALS**

Breakfast:	07:00 - 10:30	Buffet style in La Hispaniola Restaurant
Snack Bar:	11:00 - 23:00	Light meals at the Celeste Beach Bar
Lunch:	12:00 - 14:30	Buffet style in Samana International Restaurant
Dinner:	18:45 - 21:30	Buffet style in Samana International Restaurant

Mineral water, fruit juices and soft drink are available at meals and at the functions. There is a coffee bar at the Main Bar and all refreshments are free of charge.

### **NIKE PRODUCT**

With the increase in the number of NJT International Masters countries we need to streamline the distribution of the Nike product and the following format will be followed:

\* Countries arriving before the 13<sup>th</sup> Oct will be able to collect their Nike product bags on the 13<sup>th</sup> from 12:00.

\* If a country arrives at Punta Cana on the afternoon of the 13<sup>th</sup> October, the product will only be distributed the following day.

\* Distribution will start at 08:00 until 16:00 on Wednesday 14<sup>th</sup> and Thursday 15<sup>th</sup> October, and from 09:00 until 15:00 on the 16<sup>th</sup> and 17<sup>th</sup> October.

**No product will be distributed or exchanged after the 17<sup>th</sup> October**

\* There will be a schedule that will indicate when each country can collect their product bags from Kylie Martin.

\* Players and coaches must collect their bags as a 'team' so that the procedure for exchanging items can be explained.

\* If items need to be exchanged then wrapping and tags must not be removed or damaged

\* Players and coaches are requested not to ask for product for parents or unofficial coaches that are accompanying them.

\* Please make sure that clothing and shoes sizes given are correct.

## **PLAYER BAG AREA**

An area will be allocated for the players' bags.

## **PRACTICE COURTS**

BLD will liaise with Club Med re availability of practice courts for teams arriving early.

Practice courts will officially be available from Tuesday 13<sup>th</sup> October, and throughout the tournament. On check-in on the 13<sup>th</sup> October please sign-up for your practice court requirements with the Match Control Manager at the NJT Hospitality Desk in the Reception foyer.

From Wednesday 14<sup>th</sup> the Match Controller will be situated at the Match Control Desk at the tennis courts. Courts will be available for practice from 08:00 each day.

## **ROOMS**

All rooms are air conditioned.

The room is equipped with standard 110V electrical outlets.

There is an iron and ironing board as well as hairdryer in each room.

Rooms have mini fridges to store soft drinks and snacks.

Room to room calls can be made. Should you wish to make calls to other countries you will need to have the telephone de-barred by leaving an imprint of your credit card with Reception. This will give you an access code that will allow you to make outside calls and these will be for your own account.

## **SECURITY**

All luggage and personal belongings are to be clearly marked for easy identification. Do not leave personal belongings unattended as Club Med does not take responsibility for items stolen.

There is a safe in each room however amounts more than \$250, and valuables worth more than \$2,500 must be stored in the main safe at the Reception Desk otherwise Club Med will not take responsibility for any loss.

### **STRINGING SERVICE**

A stringing service provided by PRINCE will be on-site throughout the tournament and will be situated near the Tennis Courts.

A charge of 15\$ will be made for stringing if the players provide their own strings. Players will also be able to purchase strings and accessories from the on-site PRINCE tent.

### **TEAM PHOTOS**

Team photos will be taken. The time and venue will be advised at the coach's meeting.

### **TRAINERS**

There will be 2 Trainers on site and they will be situated in Colon near the tennis courts.

### **TRANSFERS FOR PLAYERS AND COACHES**

Coaches please advise Tournament Director, Lorna Kirsten, about your travel arrangements as soon as they are available, but no later than end September to facilitate the co-ordinating of all transfers from and to the airport.

**No transfer will be provided if countries have not advised Lorna Kirsten of their flight details**

Email: [lornak@worldonline.co.za](mailto:lornak@worldonline.co.za) OR [info@thebldgroup.com](mailto:info@thebldgroup.com)

### **TRANSFERS FOR PARENTS, SUPPORTERS & NIKE MARKETING MANAGERS**

To ensure that transfers are arranged Parents, Supporters, and Nike Marketing Mangers must advise the Club Med office, where the accommodation reservations were made, of their flight details.

**No transfer will be provided if CLUB MED have not been advised of flight details.**

### **VISAS AND DOMINICAN REPUBLIC TOURIST CARDS**

All travellers entering the Dominican Republic require a Tourist Card which can be obtained at Punta Cana airport on arrival.

The Tourist Card **FOR PLAYERS AND COACHES – 5 PEOPLE PER COUNTRY**, as well as Officials and staff will be paid for by Nike (20\$ per person). Other persons travelling with the 'teams' will be required to purchase the Tourist Card on arrival at the Punta Cana Airport. Please note only US\$ will be accepted.

BLD has been advised by the Dominican Republic Embassy in South Africa that **citizens** from the following countries **require visas**

Belarus

China

Morocco

Serbia

**BUT please confirm that your country does not require a visa to enter the Dominican Republic by going to the website - [www.domrep.org](http://www.domrep.org) - click on 'Embassy of Dominican Republic' and then 'Visa section'**

**We have also been able to establish the following very important information from the Dominican Republic Embassy in South Africa:**

- Visas can take up to 3 weeks to be processed as they are all processed through the Ministry of Foreign Affairs in the Dominican Republic.
- An original letter of invitation from Nike Inc. and a document confirming your Club Med reservation are required to be submitted with the completed visa application form. These can be obtained from Aaron Rapf on the email below
- A minor not accompanied by a parent needs to have written authorisation from the parents. The authorisation needs to be in Spanish.

Another useful website to visit for information on the Dominican Republic is: [www.dominicana.com.do/](http://www.dominicana.com.do/) click on 'Before you go'

For visa assistance please contact:

**Aaron Rapf at Nike Inc.**

Email address: [aaron.rapf@nike.com](mailto:aaron.rapf@nike.com)

In view of the above information Coaches and Nike Marketing Managers must please ensure that players requiring a visa make their visa applications well in advance.

**Please advise Aaron Rapf the names of the persons requiring visas, as well as their travel information as soon as possible so that the necessary documents can be couriered to them.**

Compiled by Lorna Kirsten, Tournament Director – 10<sup>th</sup> August 2009



Punta Cana